

## **Information Clause – Internal Reporting Procedures for Irregularities and Whistleblower Protection**

Pursuant to Article 13(1) and (2) of the General Data Protection Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as "GDPR," we inform you that:

1. The administrator processing your personal data is Simply Contact sp. z o.o., headquartered in Warsaw (ul. Bonifraterska 17, 00-203 Warsaw).
2. The company has appointed a Data Protection Officer, available at email: [is@simplycontact.com.ua](mailto:is@simplycontact.com.ua).
3. Your personal data may be processed in connection with handling internal reports concerning cases of irregularities and legal violations.
4. The legal basis for processing your data is Article 6(1)(c) of the GDPR, in connection with the implementation of tasks specified in the Act of 14 June 2024 on the Protection of Whistleblowers.
5. The recipients of your personal data will be those entities to whom the administrator is legally obligated to transfer data under applicable laws.
6. Your personal data, after achieving the purpose for which it was collected, will be stored for the period specified by archival requirements defined in Article 8(8) of the Act on the Protection of Whistleblowers.
7. You have the right to access your personal data, rectify it, limit its processing, transfer your data, and object to its processing.
8. You have the right to file a complaint with the President of the Personal Data Protection Office (ul. Stawki 2, 00-193 Warsaw, tel. +48 22 531 03 00, fax: +48 22 531 03 01, email: kancelaria@uodo.gov.pl) if you believe that the processing of your personal data violates GDPR provisions.
9. Providing your personal data is a legal requirement necessary to achieve the purpose mentioned in point 3; failure to provide accurate data will result in the inability to process the matter.

10. The processing of your personal data will not involve automated decision-making, including profiling, as referred to in Article 22(1) and (4) of the GDPR.